



Leroy Township

BOARD OF TRUSTEE MEETING February 16, 2021

Called to order at 5:00 p.m., virtual meeting via Zoom.

Present: Supervisor Laveta Hardish, Treasurer Mark Christoff, Clerk Nicole Hardish, and Trustee Michael VanHouten.

Absent: Trustee Jon Bolton

A motion to approve meeting agenda with the following changes: addition of item 9J – Acceptance of Master Plan; made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried.

Guests: None

Citizens: None

Consent Agenda:

A motion to approve as written, including the approval of the January 19, 2021 Regular Board Meeting Minutes, January 27, February 4 & 10 Special Called Board Meeting Minutes, 4th Quarter monthly budget report, January 2021 financial reports, post approve January 2021 bills in the amount of \$37,093.04, and place all departmental reports on file made by Treasurer Christoff and supported by Trustee VanHouten.

Supervisor Hardish pointed out that the Building Department's budget has gone over but this is normal. When creating the budget, it is nearly impossible to guesstimate the number of permits that will come in so we expect this department to go over. The Township cannot profit off of the permit fees anyway so going over budget is a good thing. Budget adjustments will need to be made. Motion carried.

Open Business: None

New Business:

A motion to approve the Supervisor's Salary Resolution: 2021-02-01, setting the annual salary for the Supervisor to be \$31,000.00 and pay \$20.00 per overtime hours worked, made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried.

A motion to approve the Treasurer's Salary Resolution: 2021-02-02, setting the annual salary for the Treasurer to be \$27,750.00 and pay \$20.00 per overtime hours worked, made by Trustee VanHouten and supported by Supervisor Hardish. Motion carried.

A motion to approve the Clerk's Salary Resolution: 2021-02-03, setting the annual salary for the Clerk to be \$27,225.00 and pay \$20.00 per overtime hours worked, \$20.00 per overtime hours worked during elections held, and \$25.00 for the first overtime hour to set up funeral arrangements, \$20.00 for each hour following, and \$100.00 per month as the Cemetery Administrator, and \$50.00 per month as the Website Administrator, made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried.

A motion to approve the Trustee's Per Diem Wage Resolution: 2021-02-04, setting the per diem wage for the Trustee to be \$135.00 per meeting, made by Clerk Hardish and supported by Treasurer Christoff. Motion carried.

A motion to approve the Building Inspectors as "Township Officials" Resolution: 2021-02-05, recognizing Frank Ballard, Jeffrey Nichols, James Deveney & Randy Bushee, made by Supervisor Hardish and supported by Clerk Hardish. The inspectors will be required to complete the accident fund determination of workers status form and take an oath with the township Clerk. Motion carried.

A motion to approve the 2021-22 Meeting Dates, Office Hours & Holiday Hours Resolution: 2021-02-06, setting the monthly Board of Trustee meetings to be held the 3rd Thursday of the month at 9:30 A.M. with any exceptions being posted, office hours for elected offices to be Tuesdays-Thursdays 9 A.M. to 4:30 P.M. and all other departments by appointment, the Clerk's election hours, the Treasurer's tax collection hours, and the 2021 holiday closures, made by Trustee VanHouten and supported by Treasurer Christoff. A special notice will be posted by the Township Clerk on the website and at the Community Hall to inform residents of the monthly meeting date & time change. Motion carried.

A motion to set the Spring Dumpster Day to be held May 1st - 9 A.M. to Noon and the Fall Dumpster Day to be held October 2nd - 9 A.M. to Noon, made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried.

A motion to set the Budget Public Hearing date for March 16th at 5:30 P.M., made by Clerk Hardish and supported by Trustee VanHouten. Motion carried.

A motion to accept the Master Plan with the revised Future Use Map as presented by the Planning Commission and to authorize the mailing of that map to the surrounding jurisdictions, made by Trustee VanHouten and supported by Treasurer Christoff. (The original Master Plan and map can be found in the February 4, 2021 Board packet). Once the map is mailed this starts a 63-day countdown before the Planning Commission can hold their Public Hearing. If there are no changes to the Master Plan during their public hearing the Planning Commission can then adopt it. Otherwise, the revised Master Plan and map will need to be submitted to the Township Board for review & approval. Motion carried.

Reminder that the Budget Public Hearing will be March 16th at 5:30 P.M., to be held at 8156 4 Mile Road, East Leroy.

Next Board meeting is set for March 16th at 5:00p.m. Adjourned at 5:40 p.m.

Respectfully, Clerk Nicole Hardish