



Leroy Township

BOARD OF TRUSTEE MEETING June 17, 2021

Called to order at 9:35 a.m.

Present: Supervisor Laveta Hardish, Treasurer Mark Christoff, Clerk Nicole Hardish, and Trustees Michael VanHouten & Jon Bolton

Absent: None

A motion to approve meeting agenda with the additions of items 7C-1 and 9N made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.

Guests: None

Citizens: 3

Consent Agenda:

A motion to approve as written with correction to 9H's resolution number, including the approval of the May 13, 2021 Regular Board Meeting Minutes, May 2021 financial reports, post approve May 2021 bills in the amount of \$42,236.26, and place all departmental reports on file made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

Open Business:

A motion to hiring Annie Meredith as the new hall caretaker, approve new policy & procedures, new rental agreement & new caretaker checklist, and re-opening the Community Hall to the public effective July 1, 2021 made by Clerk Hardish and supported by Trustee VanHouten. Former caretaker Taylor Hargus resigned May 20, 2021. The new caretaker will take over the responsibilities of scheduling all rentals & meeting set-ups and coordinating payments with the Township Clerk, in addition to opening/closing the building before/after rentals and reporting any concerns or needs regarding the hall to the Township Office. Motion carried unanimously.

New Business:

A motion to approve payment for annual liability & workers comp. insurance invoice from EMC Insurance in the amount of \$17,928 made by Trustee Bolton and supported by Trustee VanHouten. This policy covers all Township owned buildings, our 4 cemeteries, the boat ramp, worker's comp. coverage for staff & volunteer fire fighters, and the fire & medical trucks. Motion carried unanimously.

A motion to approve payment for annual sickness & accident insurance coverage (for the Fire Department) invoice from VFIS in the amount of \$2,510 made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.

A motion to approve payment for 3rd quarter dispatch services invoice from Calhoun County Dispatch Authority in the amount of \$4,656.15 made by Treasurer Christoff and supported by Clerk Hardish. It was mentioned that this invoice (as well as 9A & 9B) will be paid out of the new millage account. Motion carried unanimously.

A motion to post-approve payment for annual Spring Dumpster Day invoice from Granger Waste Services in the amount of \$1,852.17 made by Trustee VanHouten and supported by Trustee Bolton. 125 loads came through on May 1st and was a huge success. Franklin Iron & Steel collected all the scrap metal free of charge. Motion carried unanimously.

A motion to post-approve payment for tanker firetruck 10-33 repairs invoice from Dependable Fire Apparatus in the amount of \$1,000.20 made by Treasurer Christoff and supported by Trustee VanHouten. With the absence of a report from the Fire Chief at today's meeting, the Board concluded that this repair was due to normal wear and tear. Motion carried unanimously.

A motion to post-approve payment for May streetlight invoice from Consumers Energy in the amount of \$1,151.39 made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.

A motion to accept the draft financial audit for year-end April 2020-March 2021 from Siegfried Crandall made by Trustee Bolton and supported by Treasurer Christoff. With this acceptance the Board is allowing Treasurer Christoff and Clerk Hardish to sign the draft document and return it to our auditor. Motion carried unanimously.

A motion to adopt the Operating Millage Levy Resolution 2021-06-01 made by Treasurer Christoff and supported by Trustee VanHouten. With this acceptance the Board is allowing Supervisor Hardish and Clerk Hardish to sign and return our L-4029 to the County Clerk and Equalization Department. This will lock in these millage rates for the upcoming winter tax season. A roll call vote was conducted. Motion carried unanimously.

A motion to approve the new office copier quote from Adams Remco in the amount of \$7,163 made by Treasurer Christoff and supported by Clerk Hardish. The Board will be buying the copier outright with a 3-year maintenance agreement provided by Adams Remco. Black & White copies will be about 1/3 of the cost and colored copies will be about half of the previous cost. Motion carried unanimously.

A motion to approve, with conditions, a site plan review & conditional use permit for operating commercial telecommunications tower at 2776 F Drive S (Duckworth) as presented by the Planning Commission made by Treasurer Christoff and supported by Trustee VanHouten. This tower was erected without the proper permits and zoning approval. The Board doesn't want to be hardnosed, recognizing that this tower provides a much-needed service for our community that is difficult to obtain in our area. Regardless the Board has a responsibility to make sure the tower is in compliance with our zoning ordinance and thus we agree with the Planning Commission that conditions need to be implemented. Upon approval Clerk Hardish will send a letter to the property owners. A roll call vote was conducted. Motion carried unanimously.

A motion to approve proposed road work contracts from Calhoun County Road Department made by Clerk Hardish and supported by Trustee Bolton. 5 Mile Road is considered a savable road and will receive and chip & seal and skip paving repair. 2 ½ Mile Road, between H Drive S and K Drive S, will be a crush & reshape (brand new). The southern part of the intersection of B Drive S and 4 Mile Road will have improvement work done to improve drainage and re-construct that small stretch of 4 Mile Road. The County plans to bid out the work and plans to have all the projects completed by late August 2021. Motion carried unanimously.

A motion to approve the use of the Community Hall by Calhoun County Senior Services for senior fitness classes made by Trustee Bolton and supported by Trustee VanHouten. Discussion began over a year ago and with MDHHS lifting their (COVID) epidemic order restrictions later this month the County would like to start their senior classes on July 12th. The Board feels like this could be a fun opportunity for our area and bring a sense of community. Motion carried unanimously.

There was a consensus by the Board to re-opening the Office to the public effective July 1st since all epidemic orders will be lifted on or before that date.

A motion to accept the resignation of Deputy Treasurer Chianti Terri Allabaugh made by Treasurer Christoff and supported by Trustee Bolton. Treasurer Christoff is currently interview interested parties. Motion carried unanimously.

Citizen's Time:

One resident had come to complain about a fence on the SE corner of ½ Mile Road and H Drive S but noticed prior to coming to today's meeting that it had already been removed. He thanked the Board for taking action to remove the fence which was a traffic hazard.

Next Board meeting is set for July 15th at 9:30 a.m. Adjourned at 11:31 a.m.

Respectfully, Clerk Nicole Hardish