



Leroy Township

BOARD OF TRUSTEE MEETING October 21, 2021

Called to order at 9:30 a.m.

Present: Supervisor Laveta Hardish, Treasurer Mark Christoff, Clerk Nicole Hardish, and Trustees Michael VanHouten and Jon Bolton.

A motion to approve meeting agenda made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.

Guests: None

Citizens: None

Consent Agenda:

A motion to approve as written, with revision to Item 7B, including the approval of the September 16, 2021 Regular Board Meeting Minutes and place all departmental reports on file made by Trustee VanHouten and supported by Treasurer Christoff. The revision included adding the month names to the financial reports so it was clear there were two months present. A revised Oct. Financial report was given to the Board. This report clarifies the actual ending bank account amount and the allocated money funds (reflecting the new ARPA fund monies). Motion carried unanimously.

Open Business: None

New Business:

A motion to post-approve payment for August streetlight invoice from Consumers Energy in the amount of \$1,139.96 made by Treasurer Christoff and supported by Trustee Bolton. Motion carried unanimously.

A motion to post-approve payment for September streetlight invoice from Consumers Energy in the amount of \$1,128.30 made by Trustee VanHouten and supported by Clerk Hardish. Motion carried unanimously.

A motion to post-approve payment for printing and mailing of the Summer Tax bills and newsletter invoice from Allegra of Battle Creek in the amount of \$1,822.44 made by Trustee Christoff and supported by Trustee Bolton. Motion carried unanimously.

A motion to approve the conditional use permit and site plan review for the operation of an Agri-Tourism Facility on property located at 6934 1 ½ Mile Road, as recommended by the Planning

Commission, made by Trustee Bolton and supported by Treasurer Christoff. Clerk Hardish will follow-up by sending a permit letter to the property owners. Motion carried unanimously.

A motion to approve annual payment for online public records search via our website services provided through BS&A Software in the amount of \$3,150 and allow Supervisor Hardish to sign a contract agreement with BS&A Software made by Trustee Bolton and supported by Clerk Hardish. This is a service that we have been able to use for several years without cost. The Township will front the annual fee so our residents, realtors, auditors, etc. can access our tax and assessing records free of charge. Motion carried unanimously.

A motion to approve the General Appropriation Act Resolution 2021-03-01 (as amended on 10/21/21) made by Trustee Bolton and supported by Treasurer Christoff. The amended resolution shows, in Sections 5 & 6, the updated fiscal year allocated fund amounts to include the voter authorized millage rate – which will be collected with the 2021 Winter Tax bills. Also attached is the amended 2021-22 budget which reflects the addition of the newly voted in Fire Protection & Public Works millage fund. Unanimous roll call vote. Motion carried.

A motion to hire new assistant assessor Kara Dougherty made by Trustee Bolton and supported by Trustee VanHouten. The current assessor, Joyce Foondle, is very knowledgeable, loyal to Leroy Township, and loves her work. She is making the recommendation that the Board hire Kara which will allow Joyce to train Kara for the inevitable turn over in the future. Kara, and her husband, are Level 1 assessors and are currently working on receiving Level 2 credentials. Motion carried unanimously.

Citizen's Time: None

Next Board meeting is set for November 18th at 9:30 a.m. Adjourned at 10:23 a.m.

Respectfully, Clerk Nicole Hardish