

Leroy Township Board of Trustees

December 15, 2022

AGENDA

Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26*

1. **Call to Order**
2. **Pledge to the Flag & Prayer**
3. **Roll Call of Officers** – Supervisor Laveta Hardish, Clerk Nicole Hardish, Trustee Jon Bolton, & Trustee Mike VanHouten. **Excused Member** – Treasurer Mark Christoff
4. **Approval of Meeting Agenda**
5. **Guests**
6. **Citizen's Time – Regarding Agenda Items**
7. **Consent Agenda**
 - a. *November 17, 2022 Board Meeting Minutes*
 - b. *December Financial Report and a motion to post approve November bills in the amount of \$35,027.79.*
 - c. *Communications*
 - i. Blight letter regarding property at 993 K Drive S
 - ii. Blue-Green algae on Graham Lake letter from County Public Health Dept.
 - d. *Departmental Reports*
 - i. Building Department – Mike VanHouten, Building Dept. Coordinator
 - ii. Community Hall Rental Report – Annie Meredith, Caretaker
 - iii. Fire Department – Marvin Tenbrink, Asst. Fire Chief
 - iv. Zoning – Laveta Hardish, Supervisor
 - v. Zoning Board of Appeals – Rob Behnke, Zoning Admin.
8. **Open Business**
 - a. *None*
9. **New Business**
 - a. *Post approve payment for 2022 winter tax bill mailing invoice, \$1,160.50 – Allegra*
 - b. *Post approve payment for Nov. 8, 2022 tabulator coding & ballot testing for 3 precincts invoice, \$1,615 – ElectionSource*
 - c. *Post approve payment for SCBA testing & repair invoice, \$1,740 – MacQueen Equipment*
 - d. *Post approve payment for annual website hosting & maintenance invoice, \$3,000– Shumaker Technology Group*
 - e. *Post approve payment for fire truck valve repairs invoice, \$2,087.28– Dependable Fire Apparatus*
 - f. *Approve payment for road projects invoice balance, \$195,798.80 – Cal. Co. Road Commission*
 - g. *Approve payment & signing of annual term of agreement, \$950 – CivisPlus (aka Municode)*
 - h. *Approve policy & procedure for public inspection and copying of the Assessor's public records Resolution 2022-12-01*
 - i. *Approve travel reimbursement amendment to policy & procedure manual Resolution 2022-12-02*
 - j. *Approve supervisor to sign Midwest Energy & Communications METRO Act Permit – Approval for access to and ongoing use of public ways*
 - k. *Approve Conditional Use Permit for operation of Dog Grooming business at 800 K Drive S*
 - l. *Approve Supervisor recommendations for Planning Commission: (3-yr term, 2023-25)*
 - i. *Re-appoint Philip VanVranken & Mark Christoff*
 - m. *Approve Supervisor recommendation for Zoning Board of Appeals: (3-yr term, 2023-25)*
 - i. *Re-appoint Ben Belote*
 - n. *Approve Supervisor recommendations for Board of Review: (2-yr term, 2023-24)*

- i. Re-appoint Dale Dittmer, Anson Hibbard, Mike Wood, alternate Deborah Buford & alternate Bob Frantz*
- o. Set date for Budget Workshop*

10. Citizen's Time *

11. Board Member Comments

12. Adjournment

*** Taken from the Leroy Township Board and Administrative Policies Manual:**

2.26 Public Participation

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter.

Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.