

Leroy Township Board of Trustees

March 16, 2023

AGENDA

*Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26**

1. Call to Order
2. Pledge to the Flag & Prayer
3. Roll Call of Officers – Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, Trustee Jon Bolton, & Trustee Mike VanHouten.
4. Approval of Meeting Agenda
5. Guests
6. Citizen's Time – Regarding Agenda Items
7. Consent Agenda
 - a. February 16, 2023 Board Meeting Minutes & 4th Quarter Budget Report (paper copy)
 - b. March 2023 Financial Report and a motion to post approve February bills in the amount of \$66,429.39.
 - c. Communications
 - i. EGLE Site Review Determination Letter – Water Withdrawal by Ceres Farms Section 32 Wakeshma Township
 - ii. Letter to Managing Director of CCRD – Tree Removal by resident at 892 H Drive South (Gasser) for \$5,000
 - d. Departmental Reports
 - i. Building Department – Mike VanHouten, Building Dept. Coordinator
 - ii. Cemetery – Nicole Hardish, Clerk
 - iii. Community Hall Rental Report – Annie Meredith, Caretaker
 - iv. Fire Department – Marvin Tenbrink, Asst. Fire Chief
 - v. Zoning – Laveta Hardish, Supervisor
 - vi. Supervisor Report – Laveta Hardish

2023-24 BUDGET PUBLIC HEARING

8. Open Business
 - a. Edgebrook Pump Station
 - i. Email regarding bids – Kurt Tribbett, City of Battle Creek
 - ii. Email – Ryan Schutz, Director MH (Glenmoor Village)
9. New Business
 - a. Post Approve Consumers Energy February Street Light Bill - \$1,126.71
 - b. Board notification of Budget Transfer 2022-23 Budget (per Chief Administrative Officer and Fiscal Officer – Laveta and Nicole)
 - c. Allow Supervisor to sign agreement with MCSA Group to complete 5 year Parks & Rec Master Plan and Graham Lake Boat Launch Master Plan - \$13,500
 - d. Adoption of Ordinance 2023-03-01 Semco Energy Company Franchise
 - e. Acceptance of bid to replace office windows and siding
 - f. Adoption of Resolution 2023-03-01 General Appropriations Act
 - g. Adoption of Resolution 2023-03-2 Salary & Wages Resolution 2023-24
 - h. Approval of Planning & Zoning Fee Schedule
 - i. Presentation of 2023 Local Road Projects and Costs
 - j. Approval of 2023-24 Leroy Depositories

- k. Approve hiring of Crystal Childs, Facility Cleaner
- l. Reminder of board meeting date change. Next meeting Thursday, April 13

10. Citizen's Time *

11. Board Member Comments

12. Adjournment

*** Taken from the Leroy Township Board and Administrative Policies Manual:**

2.26 Public Participation

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter. Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.

2023-24 PROPOSED BUDGET
FOR BOARD APPROVAL MARCH 16, 2023

ACCOUNT	DESCRIPTION	2023-24 PROPOSED BUDGET
Fund: 101 GENERAL FUND		
ESTIMATED REVENUES		
	Totals for dept 000 - REVENUE BUDGET	1,184,620.34
	TOTAL ESTIMATED REVENUES	1,184,620.34
APPROPRIATIONS		
	Totals for dept 101 - TRUSTEE EXPENSE	7,600.00
	Totals for dept 171 - SUPERVISOR EXPEN	41,180.00
	Totals for dept 191 - ELECTION EXPENSE	23,225.00
	Totals for dept 209 - ASSESSOR EXPENSE	35,820.00
	Totals for dept 210 - REAPPRAISAL EXPE	5,456.00
	Totals for dept 215 - CLERK EXPENSE BU	60,740.00
	Totals for dept 247 - BOARD OF REVIEW	3,800.00
	Totals for dept 253 - TREASURER EXPENS	46,650.00
	Totals for dept 259 - COMPUTER EXPENSE	13,000.00
	Totals for dept 265 - COMMUNITY BUILDI	7,870.00
	Totals for dept 266 - OFFICE EXPENSE B	51,625.00
	Totals for dept 295 - GENERAL TOWNSHIP	139,035.00
	Totals for dept 371 - BUILDING DEPARTM	61,045.00
	Totals for dept 410 - PLANNING & ZBA E	10,800.00
	Totals for dept 411 - ZONING ADMIN/ENF	26,570.00
	Totals for dept 444 - ROAD EXPENSE BUD	629,560.00
	Totals for dept 448 - STREET LIGHT EXP	14,700.00
	Totals for dept 890 - CONTINGENCY FUND	5,944.34
	Totals for dept 995 - TRANSFER	0.00
	TOTAL APPROPRIATIONS	1,184,620.34
NET OF REVENUES/APPROPRIATIONS - FUND 101		0.00
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

2023-24 PROPOSED BUDGET
 FOR BOARD APPROVAL MARCH 16, 2023

ACCOUNT	DESCRIPTION	2023-24 PROPOSED BUDGET
Fund: 216 FIRE PROTECTION SERVICES & PUBLIC WORKS		
ESTIMATED REVENUES		
	Totals for dept 000 - REVENUE BUDGET	263,850.00
	TOTAL ESTIMATED REVENUES	263,850.00
APPROPRIATIONS		
	Totals for dept 259 - COMPUTER EXPENSE	2,500.00
	Totals for dept 276 - CEMETERY EXPENSE	44,275.00
	Totals for dept 295 - GENERAL TOWNSHIP	34,875.00
	Totals for dept 336 - FIRE DEPARTMENT	129,940.00
	Totals for dept 751 - PARK EXPENSE BUD	27,600.00
	Totals for dept 890 - CONTINGENCY FUND	24,660.00
	TOTAL APPROPRIATIONS	263,850.00
NET OF REVENUES/APPROPRIATIONS - FUND 216		0.00
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		