



Leroy Township

BOARD OF TRUSTEE MEETING December 19, 2023

Called to order at 6:00 p.m.

Present: Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff and Trustee Michael VanHouten. **Absent:** Trustee Jon Bolton.

A motion to approve the meeting agenda was made by Trustee VanHouten and supported by Clerk Hardish. Motion carried unanimously.

Guests: 0

Citizens: 4

Consent Agenda:

A motion to approve as written, including the approval of the November 16, 2023 Regular Board Meeting Minutes, accept the December 2023 financial report, post-approve payment of the November 2023 bills in the amount of \$42,329.26, and place all communications & departmental reports on file was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

Recessed Regular Board meeting and called to order the Proposed Adoption of 2024-28 Leroy Township Parks & Recreation & Graham Lake Boat Ramp Master Plan Public Hearing at 6:05 p.m.

Supervisor Hardish explained the reasoning behind needing the Master Plan was so that Leroy Township would be eligible to apply for MDNR Grants for park improvements. These monies, along with the ~\$10,000 received from the County Parks Millage, would help the Township accomplish some much needed, and expensive, repairs and improvements down at the Graham Lake Boat Launch Park. The money could also be used to develop a low-impact activity area in the 55 acres the Township owns along M-66 South. The Board doesn't have a project in mind yet, nor do we anticipate being able to start projects in the near future, but we are preparing for the future. The top priority goal would be getting better security measures in place down at the park (like lighting, an automatic gate, etc.). All residents present at the hearing were in favor of park improvements and moving forward with a Master Plan. They would like to see the boat launch receive a nice "face lift" to better serve Township residents.

Public Hearing was closed and the Regular Board Meeting reconvened at 6:45 p.m.

Open Business:

The Edgebrook Pump Station O-2 Edgebrook project is moving forward with minimal hold ups. Our municipal attorney has been in contact with the Glenmoor Village legal counsel, who is expressing concern on behalf of Glenmoor Village regarding the cost of the project and the creation of a special assessment district to defray costs. No other updates to report currently.

New Business:

A motion to adopt Resolution 2023-12-01 Proposed Adoption of 2024-28 Leroy Township Parks & Recreation & Graham Lake Boat Ramp Master Plan, as recommended by the Planning Commission, was made by Clerk Hardish and supported by Trustee VanHouten. With this resolution adopted, the Township Planning Commission can now apply for MDNR Grants and start the planning process to determine the recreation and natural resource conservation needs and desires of the Leroy community during a five-year period covering the years 2024-2028. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the signing of the new Assessor Job Description and Agreement, effective January 1, 2024, by Kara Dougherty, was made by Treasurer Christoff and supported by Clerk Hardish. Motion carried unanimously.

A motion to post-approve payment for the printing & mailing of the 2023 Winter Tax bills invoice in the amount of \$2,794.56 from Allegra was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

A motion to post-approve payment for November streetlight invoice in the amount of \$1,031.61 from Consumers Energy was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.

A motion to post-approve payment for fire firefighter gloves and boots invoice in the amount of \$1,214.44 from MacQueen Equipment was made by Trustee VanHouten and supported by Clerk Hardish. Motion carried unanimously.

A motion to post-approve payment for November general legal services invoice in the amount of \$1,728 from Kreis, Enderle was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

A motion to post-approve payment for 50% of the new telephone & camera system installation invoice in the amount of \$6,401 from All-Tronics was made by Trustee VanHouten and supported by Treasurer Christoff. The new phone system should be activated this week. Motion carried unanimously.

Set date for Board Public Hearing for Dangerous Building regarding property address 4930 Capital Ave. SW to be January 24, 2024, at 2 PM. The property owner was issued an order to secure, waterproof, and varmint proof the dwelling by October 30, 2023. The property is currently non-compliant so Mick Iden, the dangerous building hearing officer, is requesting the Board of Trustees to take action to enforce his order.

Set date for Board Public Hearing for Dangerous Building regarding property address 11435 6 Mile Road to be January 24, 2024, at 2:15 PM. The property owner was issued an order to demolish the

dwelling by October 30, 2023. The property is currently non-compliant so Mick Iden, the dangerous building hearing officer, is requesting the Board of Trustees to take action to enforce his order.

A motion to approve the recommendation of the Supervisor for the re-appointment of Kevin Smith and newly appoint Lori Bagwell to serve 3-year terms on the Planning Commission from Jan. 01, 2024 – Dec. 31, 2026, made by Clerk Hardish and supported by Trustee VanHouten. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the recommendation of the Supervisor for the re-appointment of Board liaison Michael VanHouten to serve 3-year terms on the Zoning Board of Appeals from Jan. 01, 2024 – Dec. 31, 2026, made by Treasurer Christoff and supported by Clerk Hardish. Unanimous roll call vote of all board members present. Motion carried.

A motion to accept the proposed 2024 summer school tax collection cost was made by Treasurer Christoff and supported by Trustee VanHouten. Since Harper Creek Schools and CISD prefer to collect their taxes in the summer months instead of the winter the incurred cost to the Township is invoiced out to their organizations. Supervisor Hardish will negotiate the estimate and bring that before the Board at a later meeting. Motion carried unanimously.

Discussion was held regarding the gravel survey sent out by Supervisor Hardish. Board members decided to send a recap of those results to the Calhoun County Road Department and ask them to make the final decision about turning roads back to gravel since that is their job.

Discussion was held to set up-coming dates for budget workshops to work on our 2024-25 budget. The Board will hold its next Budget Workshop on January 4th at 10 AM in the Township Office.

Citizen Comments: None

Board Comments:

Clerk Hardish reminded Board Members that candidate packets are now available for running for Office in 2024. Packets are due back to her by April 23, 2024.

Next Board meeting is set for January 18th at 9:30 a.m. Meeting adjourned at 7:37PM.

Respectfully, Clerk Nicole Hardish