



Leroy Township

BOARD OF TRUSTEE MEETING August 29, 2024

Called to order at 9:30 a.m.

Present: Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, and Trustees Michael VanHouten and Jon Bolton.

A motion to approve the meeting agenda was made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.

Guests: 0

Citizens: 0

Consent Agenda:

A motion to approve as written, including the approval of the July 9, 2024 Regular Board Meeting Minutes, July 18 & August 8 Special Called Board Meeting Minutes, the August financial report, post-approve payments of the July bills in the amount of \$66,222.67, and place all departmental reports on file was made by Trustee Bolton and supported by Trustee VanHouten. Motion carried unanimously.

Open Business:

A motion seeking approval to move forward with a PA425 agreement with the City of Battle Creek for the properties owned and operated by Glenmoor Village, with the balance of the Leroy Township Utility Fund being transferred to the City of Battle Creek, was made by Trustee Bolton and supported by Clerk Hardish. Supervisor Hardish shared an updated correspondence she had with both Battle Creek City Manager, Rebecca Fleury, and our Township Attorney, Jason ter Avest, that present the Township Board's two options for moving forward with the Edgebrook lift station project: (1) Glenmoor Village property owner agrees to voice no objections to the creation of a Special Assessment District under PA188 with a 20 year repayment schedule, or (2) Leroy Township will seek a PA425 Agreement with the City of Battle Creek to absorb the Glenmoor Village properties into the City of Battle Creek. With the Glenmoor Village property owner already expressing opposition to the creation of the special assessment, the Township Board feels it would be in the best interest of the Township and the City of Battle Creek to pursue the PA425 agreement. Motion carried unanimously.

New Business:

A motion to post-approve payment for the 3rd quarter calls for service invoice from Calhoun County Consolidated Dispatch Authority in the amount of \$1,168.51 was made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.

A motion to post-approve payment for the July 2024 invoice from Consumers Energy in the amount of \$1,160.64 was made by Treasurer Christoff and supported by Trustee VanHouten. It has been pointed out that there are new streetlights up in Quail Run but those lights have not been reflected on the township's invoices yet. Supervisor Hardish has contacted our CE contact to see who is paying for these lights so we can prepare the special street lighting district tax roll properly. Motion carried unanimously.

A motion to post-approve payment for the July 2024 attorney fees invoice from Kreis, Enderle, PC in the amount of \$2,217 was made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously

A motion to post-approve payment for postage applied to meter machine invoice from Quadient Postage Funding in the amount of \$5,020 was made by Clerk Hardish and supported by Trustee VanHouten. This amount is what has been budgeted for the 2024-25 postage and was added to the machine prior to the August election and assessor assessment mailings. Motion carried unanimously.

The street lighting special assessment district public hearing has been scheduled for September 19, 2024 at 9:30 a.m. in conjunction with the regular Board of Trustee's meeting. A notice will be posted in the Battle Creek Shopper newspaper and on the township website.

Citizen Comments: None

Board Comments:

Clerk Hardish shared a notary of public service policy template that would be very beneficial to add to our current policy & procedures manual that we are currently working to update. We do agree that this will remain a free service to our residents.

Next Board meeting is set for August 29th at 9:30 a.m. Meeting adjourned at 10:06 a.m.

Respectfully,

Clerk Nicole Hardish