



## Leroy Township

### BOARD OF TRUSTEE MEETING December 19, 2024

**Called to order at 9:34 a.m.**

**Present:** Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, and Trustee Michael VanHouten. **Absent:** Trustee Jon Bolton.

A motion to approve meeting agenda, with the addition of items O & P, was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.

**Guests:** 0

**Citizens:** 2

#### **Consent Agenda:**

A motion to approve as written, with the addition of items O & P, including the approval of the November 21 Regular Board Meeting Minutes, the December financial report, post-approve payments of the November bills in the amount of \$65,645.81, and place all departmental reports on file was made by Clerk Hardish and supported by Trustee VanHouten. Motion carried unanimously.

#### **Open Business:**

None.

#### **New Business:**

A motion to post-approve payment for road improvements on E Drive S (between 5 Mile & 6 Mile) invoice in the amount of \$196,111.57 from Calhoun County Road Department was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

A motion to post-approve payment for the November Streetlights invoice in the amount of \$1,138.20 from Consumers Energy was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.

A motion to post-approve payment for the 2024 winter tax bill printing & mailing invoice in the amount of \$1,427.93 from Allegra BC was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.

*A motion to post-approve payment for the 2024 November General Election tabulator set up and testing invoice in the amount of \$1,776.50 from ElectionSource was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.*

*A motion to post-approve payment for the legal fees invoice in the amount of \$2,052 from Kreis, Enderle was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.*

*A motion to authorize the Supervisor signing an updated franchise agreement with Comcast to acknowledge the newly named/owner was made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.*

*A motion to accept the proposed 2025 summer school tax collection cost resolution from CISD was made by Trustee VanHouten and supported by Treasurer Christoff. Since Harper Creek Schools and CISD prefer to collect their taxes in the summer months instead of the winter the incurred cost to the Township is invoiced out to their organizations. Supervisor Hardish will negotiate the estimate and bring that before the Board at a later meeting. Treasurer Christoff is still waiting to receive a resolution from Harper Creek School District. Motion carried unanimously.*

*A motion to approve the recommendation of the Fire Chief for the hiring of Miriam Hibbard to serve as an on-call firefighter was made by Treasurer Christoff and supported by Trustee VanHouten. Ms. Hibbard's background check and physical examination came back successfully so she can start with the department immediately. Motion carried unanimously.*

*A motion to confirm the hiring of Michael Dabbert in Nov. 2023 to serve as Deputy Treasurer, under the supervision of Treasurer Mark Christoff, was made by Trustee VanHouten and supported by Clerk Hardish. The Leroy Administrative Policy & Procedures manual allows the Treasurer, Deputy Treasurer, Clerk and Deputy Clerk to be signatories on all Township accounts. Motion carried unanimously.*

*A motion to adopt Resolution 2024-12-01 for the re-appointment of Travis Arbogast & Philip Qualls to serve 3-year terms on the Planning Commission from Jan. 01, 2025 – Dec. 31, 2027, was made by Trustee VanHouten and supported by Treasurer Christoff. Unanimous roll call vote of all board members present. Motion carried unanimously.*

*A motion to adopt Resolution 2024-12-02 for the re-appointment of Dale Dittmer, Anson Hibbard, Mile Wood, Deborah Buford, Rob Lyerla, & Daniel Messer to serve 2-year terms on the Board of Review from Jan. 01, 2025 – Dec. 31, 2026, was made by Trustee VanHouten and supported by Treasurer Christoff. Unanimous roll call vote of all board members present. Motion carried unanimously.*

*A motion to authorize the Supervisor to sign the 2024 millage allocation request from Calhoun County Parks & Recreation Commission in the amount of \$12,109.78 was made by Trustee VanHouten and supported by Treasurer Christoff. The Board will determine the use of the millage allocation at a later point. Motion carried unanimously.*

*A motion to move into closed session to consider attorney-client privileged material regarding an out of court settlement request was made by Clerk Hardish and supported by Treasurer Christoff. Unanimous roll call vote of all board members present, meeting the 2/3 vote requirement. The Board*

*decided to deny any type of settlement pertaining to 5382 Paradise Road E. Motion carried unanimously.*

- The closed session minutes were read and signed by all board members present. Clerk Hardish will present them for approval at the January meeting and, if approved, hold them for their due retention.*

*Discussion was held to set up-coming dates for budget workshops to work on our 2025-26 budget. The Board will hold its first budget workshop on January 15th at 10 AM in the Township Office.*

*Supervisor Hardish shared an email and phone discussion she had with Emerson Silvernail, Legislative Director for the Office of State Rep. Sarah Lightner, regarding a constituent letter they received from Dykema Gossett, PLLC, legal representative for Caribbean MHC Owner (current owners of Glenmoor Village) pertaining to Glenmoor Village and their portion of the new lift station billing. Supervisor Hardish explained the history regarding the agreement with the City of Battle Creek and the then-owners of Glenmoor Village, the history of Glenmoor Village, and the quality of life offered to the residents of the mobile home park, per his request. Mr. Silvernail stated that his office would have an inner-office discussion and would reach out the State Tax Tribunal committee.*

*A motion to appoint Zoning Administrator Robert Behnke to represent Leroy Township as our Technical Review Committee member with the Intergovernmental Wastewater Treatment Services made by Trustee VanHouten and supported by Clerk Hardish. Motion carried unanimously.*

***Citizen Comments:*** None

***Board Comments:*** None

***Next Regular Board meeting is set for January 16<sup>th</sup> at 9:30 a.m. Meeting adjourned at 10:21 a.m.***

***Respectfully,***

***Clerk Nicole Hardish***