

Leroy Township Board of Trustees

February 20, 2025

AGENDA

Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26*

1. Call to Order
2. Pledge to the Flag & Prayer
3. Roll Call of Officers – Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, Trustee Jon Bolton, & Trustee Mike VanHouten
4. Approval of Meeting Agenda
5. Guests
6. Citizen's Time Regarding Agenda Items
7. Consent Agenda
 - a. January 16, 2025 Board Meeting Minutes
 - b. Fourth Quarter Budget Report(paper copy), Financial Report and a motion to post approve January 2025 bills in the amount of \$43,748.13.
 - c. Communications
 - i. Markos & Sons notification of waste soil application under Part 117 EGLE
 - d. Departmental Reports
 - i. Building Department – Mike VanHouten, Building Dept. Coordinator
 - ii. Cemetery – Nicole Hardish, Clerk
 - iii. Community Hall Rental Report – Annie Meredith, Caretaker
 - iv. Fire Department – Marvin Tenbrink, Asst. Fire Chief
 - v. Planning/ZBA Commission 2024 Annual Report – Rob Behnke, Zoning Admin.
 - vi. Election Report – Nicole Hardish, Clerk
 - vii. Supervisor Report – Laveta Hardish, Supervisor
8. Open Business
 - a. None
9. New Business
 - a. Post-approve payment for 2025 assessment notice mailing invoice, \$1,773.20 – KCI
 - b. Post-approve payment for Supervisor computer upgrade, \$1,368 – VC3
 - c. Post-approve payment for ordinance enforcement, \$1,957.50 – Kreis Enderle
 - d. Post-approve payment for snowplow services, \$1,240 – Linsley Excavating
 - e. Post-approve payment for annual maintenance contracts on election equipment, \$1,029.90 – Election Source
 - f. Post-approve payment for cash reconciliation with Treasurer, \$3,850.00 – Siegfried Crandall
 - g. Post-approve payment January street lights, \$1,131.33 – Consumers Energy
 - h. Post-approve dispatch fees, fourth quarter, \$1,168.51 - CCCDA
 - i. Approve the agreement with BS&A for upgrade from .net to cloud. \$5400 payment required from 2024-25 budget. Timetable attached.
 - j. Supervisor Salary Resolution: 2025-02-01
 - k. Treasurer Salary Resolution: 2025-02-02
 - l. Clerk Salary Resolution: 2025-02-03
 - m. Trustee Per Diem Wage Resolution: 2025-02-04
 - n. Building Inspectors Recognized as Township Officials Resolution: 2025-02-05
 - o. Meeting Dates, Office Hours, & Holidays Resolution: 2025-02-06
 - p. Poverty Exemption Income Guidelines Resolution: 2025-02-07
 - q. Accept Township Depositories 2025-26
 - r. Budget transfers/journal entry – information only

- s. *2024 Parks Millage Allocation and 2025 Allocation Request – Information only*
- t. *Approve proposal from Siegfried Crandall for 2025 Audit (4/30-5/1) – not to exceed \$7,400*
- u. *Harper Creek and CISD letters – Summer 2025 tax collection letters and acceptance from Harper Creek (information only)*
- v. *Approval of updated agreements: Cemetery Caretaker, Grounds Caretaker, Boat Launch Caretaker, Cemetery Sexton (all to include 30 day written notice to terminate and allow yearly wage adjustment*
- w. *Budget workshop to follow this meeting after a short break – information only*

10. Citizen's Time *

11. Adjournment

* Taken from the Leroy Township Board and Administrative Policies Manual:

2.26 Public Participation

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter.

Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express, please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.