

LeRoy Township Board of Trustees

April 17, 2025

AGENDA

Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26*

1. **Call to Order**
2. **Pledge to the Flag & Prayer**
3. **Roll Call of Officers** – Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, Trustee Jon Bolton, & Trustee Mike VanHouten
4. **Approval of Meeting Agenda**
5. **Guests**
6. **Citizen's Time Regarding Agenda Items**
7. **Consent Agenda**
 - a. *March 20, 2025 Board Meeting Minutes*
 - b. *April Financial Report and a motion to post approve March bills in the amount of \$58,514.29*
 - c. *Communications:*
 - i. *Calhoun County Broadband Expansion Meeting (MEAD) – Letters of Support*
 - ii. *CareWell Services – Local Area Agency on Aging flyers*
 - d. *Departmental Reports*
 - i. *Building Department – Mike VanHouten, Building Dept. Coordinator*
 - ii. *Cemetery – Nicole Hardish, Clerk*
 - iii. *Community Hall – Annie Meredith, Caretaker*
 - iv. *Zoning Department – Robert Behnke, Zoning Admin.*
 - v. *Fire Department – Marvin Tenbrink, Asst. Fire Chief*
8. **Open Business**
 - a. *Edgebrook Lift Station update*
9. **New Business**
 - a. *Approve updated Community Hall Rental Agreement*
 - b. *Authorize Supervisor & Clerk to look at plans for providing staff with cell phones*
 - i. *Authorize Supervisor to draft a waiver for staff who prefer not to have a 2nd cell phone*
 - c. *Approve Resolution 2025-04-01 Approve the Waiver of the Late Penalty Charge on Taxes*
 - d. *Post-approve invoice for March Street Lights from Consumers Energy, \$1,121.56*
 - e. *Post-approve invoice for software upgrade from BS&A Software, \$5,400*
 - f. *Post-approve invoice for Ordinance Enforcement from Kreis Enderle PC, \$1,013*
 - g. *Post-approve invoice for 2024 Election costs from Calhoun County, \$1,332.73*
 - h. *Post-approve invoice for annual Laserfiche support & maintenance from ICC, \$5,000*
 - i. *Accept journal entries made to balance over spent departments in the 2024-25 budget*
 - j. *REMINDER – No May Board of Trustees Meeting.*
 - i. *DATE CHANGE – The June Board of Trustees Meeting will be June 12th at 9:30 AM*
 - k. *Authorize Supervisor to seek bids for proposed office remodel*
10. **Citizen's Time ***
11. **Adjournment**

*** Taken from the Leroy Township Board and Administrative Policies Manual:**

2.26 Public Participation

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter.

Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express, please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.