

# Leary Township Board of Trustees

February 19, 2026

## AGENDA

*Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26\**

1. **Call to Order**
2. **Pledge to the Flag & Prayer**
3. **Roll Call of Officers – Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, Trustee Jon Bolton, & Trustee Mike VanHouten**
4. **Approval of Meeting Agenda**
5. **Guests**
6. **Citizen's Time Regarding Agenda Items**
7. **Consent Agenda**
  - a. *January 22, 2026, Board Meeting Minutes and February 4, 2026, Special Called Board of Trustee Meeting Minutes*
  - b. *Accept 4<sup>th</sup> Quarter Financial Report, February Treasurer's Report and post approve February 2026 bills in the amount of \$74,517.91*
  - c. *Communications*
    - i. *Signed estimate from Markos Excavating for new septic installation*
    - ii. *March Board of Review Meeting notice*
    - iii. *Letter from Supervisor Hardish to District Court Administrator regarding DOB requirement for Civil Municipal Infractions*
    - iv. *Tree Removal procedure – Calhoun County Road Department*
  - d. *Departmental Reports*
    - i. *Building Department – Mike VanHouten, Building Dept. Coordinator*
    - ii. *Cemetery – Nicole Hardish, Clerk*
    - iii. *Fire Department – Marvin Tenbrink, Asst. Fire Chief*
8. **Open Business**
  - a. *None*
9. **New Business**
  - a. *Post approve payment for Annual Service/Support, \$3,867.00 – BS&A Software*
  - b. *Post approve payment for 2026 postage for assessment notices, \$1,209.72 – KCI*
  - c. *Post approve payment for install of push button door actuator, \$1,664.25 – Bosker Brick*
  - d. *Post approve payment for snow removal, \$2,577.60 – Battle Creek Landscape Svc.*
  - e. *Post approve February appraisal service, \$3,925.16 – WCA Assessing*
  - f. *Approve Calhoun County Parks and Rec Commission 2025 Allocation Report, 2026 Allocation Request in the amount of \$13,624.86 and authorize Supervisor to sign and submit documentation*
  - g. *Accept Leroy Township Depositories for 2026-27 as prepared by Treasurer*
  - h. *Accept Community Hall Rental Fee Schedule for mid-2026 bookings*
  - i. *Accept revised Community Hall and Caretaker Policy*
  - j. *Supervisor Salary Resolution: 2026-02-01*
  - k. *Treasurer Salary Resolution: 2026-02-02*
  - l. *Clerk Salary Resolution: 2026-02-03*
  - m. *Trustee Per Diem Wage Resolution: 2026-02-04*
  - n. *Building Inspectors Recognized as Township Officials Resolution: 2026-02-05*
  - o. *Meeting Dates, Office Hours, & Holidays Resolution: 2026-02-06*
  - p. *Reminder: Budget Workshop, March 18, 2026, at 10 a.m.*
  - q. *Set Date for the Budget Public Hearing to be held March 19, 2026, at 10 AM*
10. **Citizen's Time \***

## 11. Adjournment

### \* Taken from the Leroy Township Board and Administrative Policies Manual:

#### **2.26 Public Participation**

*Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter.* Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.