



Leroy Township

BOARD OF TRUSTEE MEETING

February 19, 2026

The meeting was called to order at 9:33 a.m.

Present: Supervisor Laveta Hardish, Clerk Nicole Hardish, Treasurer Mark Christoff, Trustee Jon Bolton, and Trustee Michael VanHouten.

A motion to approve meeting agenda was made by Trustee VanHouten and supported by Clerk Hardish. Motion carried unanimously.

Guests: 0

Citizens: 1

Consent Agenda:

A motion to approve as written, including the approval of the January 22, 2026, Regular Board Meeting Minutes the February 4, 2026 Special Called Board Meeting Minutes, the 4th Quarter Budget Report, the February 2026 Financial Report, post-approve the January 2026 bills in the amount of \$74,517.91, and place all communications & departmental reports on file was made by Treasurer Christoff and supported by Trustee Bolton. Motion carried unanimously.

Open Business: None

New Business:

A motion to post-approve payment for annual online service/support costs of \$3,867 to BS&A Software was made by Trustee Bolton and supported by Trustee VanHouten. Motion carried unanimously.

A motion to post-approve payment for 2026 assessment notice postage invoice in the amount of \$1,209.72 to KCI was made by Clerk Hardish and supported by Trustee Bolton. Motion carried unanimously.

A motion to post-approve payment for community hall push button door actuator installation costs of \$1,664.25 to Bosker Brick was made by Trustee Bolton and supported by Clerk Hardish. Motion carried unanimously.

A motion to post-approve payment for snow removal costs of \$1,957.50 to Battle Creek Landscaping Service was made by Trustee Bolton and supported by Trustee VanHouten. Motion carried unanimously.

A motion to post-approve payment for February appraisal service costs of \$3,925.16 to WCA Assessing was made by Treasurer Christoff and supported by Clerk Hardish. Motion carried unanimously.

A motion to approve the 2025 Calhoun County Parks and Rec Commission allocation report, accept the 2026 allocation request in the amount of \$13,624.86, and allow the Supervisor to sign and submit acceptance documentation was made by Trustee Bolton and supported by Treasurer Christoff. The 2025 allocation was the final reimbursement to the Township for the driveway improvements done at the Boat Launch. The Township Board plans to use the next 3 years' allocations to reimburse ourselves for the security upgrades done at the boat launch this past year, beginning with the 2026 allocation request. Motion carried unanimously.

A motion to approve the 2026-27 Bank Depositories presented by the Treasurer was made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.

A motion to accept the new Community Hall Rental Fee schedule was made by Trustee Bolton and supported by Trustee VanHouten. The Township Board anticipates that hall rentals may be able to resume this summer. The Board will no longer be allowing rental to non-Leroy Township residents. Motion carried unanimously.

A motion to accept the revised Community Hall & Caretaker Policy was made by Trustee Bolton and supported by Trustee VanHouten. Motion carried unanimously.

A motion to approve the Supervisor's Salary Resolution: 2026-02-01, setting the annual salary for the Supervisor to be \$37,500 and pay \$30.00 per overtime hour worked was made by Clerk Hardish and supported by Treasurer Christoff. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the Treasurer's Salary Resolution: 2026-02-02, setting the annual salary for the Treasurer to be \$30,000 and pay \$30.00 per overtime hour worked was made by Trustee Bolton and supported by Trustee VanHouten. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the Clerk's Salary Resolution: 2026-02-03, setting the annual salary for the Clerk to be \$40,000 and pay \$30.00 per overtime hour worked, \$30.00 per overtime hour worked during elections, and \$30.00 for the first overtime hour to set up funeral arrangements, \$30.00 for each hour following, \$125.00 per month as the Cemetery Administrator, and \$50.00 per month as the Website Administrator was made by Trustee Bolton and supported by Trustee VanHouten. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the Trustee's Per Meeting Wage Resolution: 2026-02-04, setting the per meeting wage for a Trustee to be \$150.00 was made by Clerk Hardish and supported by Treasurer Christoff. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the Building Inspectors as "Township Officials" Resolution: 2026-02-05, recognizing Justun Munn, Jeffrey Nichols, James Deveney & Randy Bushee as Township Officials was made by Treasurer Christoff and supported by Trustee Bolton. The inspectors will be required to complete the accident fund determination form of workers status form and take an oath with the township Clerk. Unanimous roll call vote of all board members present. Motion carried.

A motion to approve the 2026-27 Meeting Dates, Office Hours & Holiday Hours Resolution: 2026-02-06, setting the monthly Board of Trustee meetings to be held the 3rd Thursday of the month at 9:30 A.M. with any exceptions being posted, office hours for elected offices to be Tuesdays-Thursdays 9 A.M. to 4:30 P.M. and all other departments by appointment, the Clerk's election hours, the Treasurer's tax collection hours, and the 2026 holiday closures was made by Trustee Bolton and supported by Clerk Hardish. Unanimous roll call vote of all board members present. Motion carried.

Board Members discussed meeting for another budget workshop in March but decided it was necessary.

The Board set the Budget Public Hearing date to be March 19, 2026, at 9:30 A.M.

A motion to adopt the Poverty Exemption Income Guidelines Resolution: 2026-02-07 was made by Trustee Bolton and supported by Treasurer Christoff. Under the Federal mandate these guidelines must be in place for the Board of Review and Township Supervisor to apply the asset test and judge whether a person is in fact eligible for a poverty exemption and be exempt as a whole or in part from taxation under the General Property Tax Act. Unanimous roll call vote of all board members present. Motion carried.

Citizen Comments:

- *Sally Slayton asked about road repair work for Hoag Road, if a natural burrier could be planted between her property & new construction at Glenmoor Village, if the Township was putting any ordinance restrictions in place for data centers, and if the Senior Services exercise classes were still occurring in our Community Hall.*

Board Comments:

- *Clerk Hardish shared she received confirmation from the Climax Township Clerk and Kalamazoo County Clerk that Leroy Township can consolidate with Climax Township for the upcoming May Special Election since KRESA is the only proposal on the ballot.*
- *Clerk Hardish shared that the Worker's Compensation annual audit is due soon and is actively collecting paperwork & insurance information from all 1099 contractors.*
- *Supervisor Hardish shared that she is expecting a follow-up call from our legal council regarding a meeting with the City of Battle Creek in regard to our sewer costs agreement.*

The next Board meeting is set for Thursday, March 19th at 9:30 a.m. The meeting adjourned at 11:00 a.m.

Respectfully,

Clerk Nicole Hardish