



Leroy Township

SPECIAL CALLED BOARD OF TRUSTEE MEETING Tuesday, April 28, 2026

The meeting was called to order at 9:30 a.m.

Present: Supervisor Laveta Hardish, Treasurer Mark Christoff, Trustee Jon Bolton and Trustee Michael VanHouten. **Excused:** Clerk Nicole Hardish.

Guests: 0

Citizens: 1

New Business:

A motion to accept the letter of resignation, dated April 15, 2026, from Clerk Nicole Hardish including a resignation date of Wednesday, April 29, 2026, was made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.

A motion to accept the letter of resignation, dated April 23, 2026, from Treasurer Mark Christoff, which includes the resignation date of Friday, May 1, 2026, was made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.

A motion to appoint Jeannie Burchfield to assume the duties of Leroy Township Clerk at 12 noon on Wednesday, April 29, 2026, was made by Trustee VanHouten and supported by Trustee Bolton. Jeannie Burchfield will fulfill the term vacated by Clerk Nicole Hardish, which will end at 12 noon on November 20, 2028. The new clerk will be compensated at an annual rate of \$35,500 with additional compensation being given for the roles of Cemetery Administrator (\$125/mo.), Funeral set-up call-in (\$26 each), Website Administrator (\$50/mo.), and overtime compensation at \$26/hour. Motion carried unanimously.

A motion to appoint Michael VanHouten to assume the duties of Leroy Township Treasurer at 12 noon on Friday, May 1, 2026, was made by Trustee Bolton and supported by Supervisor Hardish. Michael VanHouten will fulfill the term vacated by Treasurer Mark Christoff, which will end at 12 noon on November 20, 2028. The new treasurer will be compensated with an annual rate of \$30,500 with overtime compensation of \$26/hr. Michael VanHouten recused himself from the vote. Motion carried unanimously.

A motion to appoint Douglas Chapman to assume the duties of Leroy Township Trustee at 12 noon on Friday, May 1, 2026, was made by Treasurer Christoff and supported by Trustee Bolton. Trustee VanHouten recused himself as prescribed by law. Chapman will fulfill the term vacated by Trustee Michael VanHouten, which will end at 12 noon on November 20, 2028. The new trustee will be compensated at \$150 per Board of Trustees meeting. Motion carried unanimously.

Supervisor Hardish noted that banking changes with depositories Kellogg, Omni, Consumers, and Marshall Credit Unions and Southern Michigan Bank & Trust are authorized by the above motions to the effect that Nicole Hardish and Mark Christoff will be removed from the Township bank accounts; Mike VanHouten will be added in his role as Treasurer; Jeannie Burchfield will remain on accounts, but her role will change from Deputy Clerk to Clerk; and the Deputy Clerk hired by Burchfield will be added in his or her role as Deputy Clerk.

Citizen Comments: None

Board Comments: Trustee Bolton thanked the outgoing Board members for their faithful service over many years.

The next regular Board meeting is set for Thursday, April 30 at 9:30 a.m. The meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Jeannie Burchfield, Deputy Clerk