

Leroy Township Board of Trustee

May 21, 2026

AGENDA

Guest & Citizen's time is limited to 2 minutes per person, per Policy & Procedures 2.26*

1. Call to Order
2. Pledge to the Flag & Prayer
3. Roll Call of Officers – Supervisor Laveta Hardish, Clerk Jeannie Burchfield, Treasurer Michael VanHouten, Trustee Jon Bolton, & Trustee Doug Chapman.
4. Approval of Meeting Agenda
5. Guests
6. Citizen's Time – Regarding Agenda Items
7. Consent Agenda
 - a. April 30, 2026, Board Meeting Minutes
 - b. May Financial Report and a motion to post approve April bills in the amount of \$47,000.59
 - c. Communications
 - i. Public Safety Revenue Sharing – MI Department of Treasury
 - d. Departmental Reports
 - i. Building Department – Mike VanHouten, Building Dept. Coordinator
 - ii. Cemetery – Jeannie Burchfield, Clerk
 - iii. Fire Department – Marvin Tenbrink, Asst. Fire Chief
8. Open Business
 - a. None
9. New Business
 - a. Approve 2026 Tax Rate Request Form L-4029 and authorize Supervisor and Clerk to sign and return to Calhoun County Equalization
 - b. Post approve payment for May 1 to May 1 contract Support, \$17,361 – BS&A Software
 - c. Post approve payment for April 2026 cemetery caretaker wages, \$2,560 – Creekside Lawn
 - d. Post approve payment for May appraisal services, \$3,925.16 – WCA Assessing
 - e. Post approve payment for septic system installation, \$16,578 – Markos Excavating
 - f. Post approve payment for election printing, \$1,639.01 – Spectrum Printers
 - g. Accept proposal for Area A – 5" asphalt to repair septic installation, \$8,200, Area C cut and repair 6 deep cracks in parking area, \$3,612 – Damron Bros.
 - h. Motion to approve appointment of Doug Chapman to serve as board liaison to Zoning Board of Appeals and Michael VanHouten to serve as board liaison to Planning Commission
 - i. Approve pay rates for Deputy Clerk effective April 29, and Deputy Treasurer effective May 1.
 - j. Future meeting dates: June 25, July 16, **August 13, September 10, October 22, November 19, December 17**
10. Citizen's Time *
11. Adjournment

*** Taken from the Leroy Township Board and Administrative Policies Manual:2.26 Public Participation**

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 2 (two) minutes on any matter. Township Board meetings are a place for the public to come and share comments with the Board. If a resident or guest has a specific question(s) or concern(s) they'd like to express please come see the Township Supervisor during regular business hours or have it placed on the Board Agenda six (6) days prior to the monthly meeting.