



## *Leroy Township*

### **BOARD OF TRUSTEE MEETING**

**April 30, 2026**

**The meeting was called to order at 9:32 a.m.**

**Pledge Of Allegiance led by Supervisor Hardish**

**Prayer offered by Treasurer Mark Christoff**

**Present:** Supervisor Laveta Hardish, Clerk Jeannie Burchfield, Treasurer Mark Christoff, Trustee Jon Bolton and Trustee Michael VanHouten

A motion to approve meeting agenda was made by Trustee Bolton and supported by Trustee VanHouten. A friendly amendment was offered by Supervisor Hardish to: 1) Add the approval of the Minutes from the Special Meeting held on 4/28/2026 to the Consent Agenda; and 2) Add item 9M, a Letter to financial institutions authorizing the updating of signatories based on recent and current changes in staff. The friendly amendment was approved by Trustees Bolton and VanHouten. Amended Motion carried unanimously.

**Guests: 0**

**Citizens: 2**

#### **Consent Agenda:**

- a. March 19, 2026 Board of Trustees Meeting Minutes
- b. April 28, 2026 Board of Trustees Special Meeting Minutes
- c. April Financial Report and a motion to post approve March bills in the amount of \$105,842.43
- d. Communications - none
- e. Departmental Reports
  - i. Building Department – Mike VanHouten, Building Dept. Coordinator
  - ii. Cemetery – Nicole Hardish, Clerk (Clerk during reporting period)
  - iii. Fire Department – Marvin Tenbrink, Asst. Fire Chief

A motion to approve the consent agenda as written and place all departmental reports on file was made by Treasurer Christoff and supported by Trustee VanHouten. Motion carried unanimously.

**Open Business:** None

**New Business:**

- a. Motion to post-approve payment for hanging furnace in Fire Dept., \$2,500 – Ron Riley made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.
- b. Motion to post-approve payment for ordinance on-line subscription, \$1,047.38 – CivicPlus made by Trustee Bolton and supported by Trustee VanHouten. Motion carried unanimously.
- c. Motion to post-approve payment for March assessing services, \$3,925.16 – WCA Assessing made by Trustee VanHouten and supported by Treasurer Christoff. Motion carried unanimously.
- d. Motion to post-approve payment for April assessing services, \$3,925.16 – WCA Assessing made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.
- e. Motion to post-approve payment for Laserfiche Cloud Support, \$5,250 – Community Development Solutions made by Trustee VanHouten and supported by Treasurer Christoff. Explanatory comments were made. Motion carried unanimously.
- f. Motion to post-approve payment for quarterly dispatch fees, \$1,159.72 – Calhoun County Consolidated Dispatch made by Trustee VanHouten and supported by Trustee Bolton. Motion carried unanimously.
- g. Motion to post-approve payment for zoning audit, \$1,315 – Carlisle Wortman made by Treasurer Christoff and supported by Trustee Bolton. Discussion was held. Motion carried unanimously.
- h. Motion to post-approve payment for February general business legal, \$2,835 – Kreis, Enderle was made by Trustee Bolton and supported by Treasurer Christoff. Motion carried unanimously.
- i. Motion to post-approve payment for February ordinance enforcement, \$1,195.50 – Kreis Enderle made by Trustee VanHouten and supported by Trustee Bolton. Discussion was held. Motion carried unanimously.
- j. Motion to approve Resolution 2026-04-01 to set alternate meeting dates for the July and December Board of Review Meetings made by Treasurer Christoff and supported by Trustee Bolton. Explanatory comments were made. Roll Call vote: Supervisor Hardish-Aye; Clerk Burchfield-Aye; Treasurer Christoff-Aye; Trustee Bolton-Aye; Trustee VanHouten-Aye. Motion carried unanimously.
- k. Information was provided regarding the lien on 5382 East Paradise Road, which has been satisfied. The township has received \$28,560 for demolition and blight removal.
- l. Information was provided clarifying that, as permitted by prior Board approval, we are ready to begin booking rental reservations for residents only for the

Community Room using board approved Hall and Caretaker Policy (2/3/26) and Rental Agreement (4/2025).

- m.* Motion to approve a letter written to the financial institutions serving Leroy Township (including Kellogg Community Credit Union, Omni Community Credit Union, Consumers Credit Union, Marshall Credit Union, and Southern Michigan Bank & Trust) and authorizing signatory changes that are required following our recent and new officer appointments and staff changes was made by Trustee Bolton and supported by Treasurer Christoff. Discussion was held. Motion carried unanimously.

**Citizen Comments:** A citizen asked a question regarding personnel changes, which was then addressed during Board Comments.

**Board Comments:** An explanation was given of the personnel changes. Board members communicated their gratitude for outgoing officers and expressed optimism regarding the new appointments.

**Adjournment:** 10:22

**The next Board meeting is set for May 21, 2026 at 9:30 a.m.**

**Respectfully Submitted,**

**Clerk Jeannie Burchfield**